

**South Texas Research Facility  
NEWSLETTER  
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**News and Information for  
Investigators and Staff Relocating  
to STRF**

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**Relocation Planning Progress**

A professional research laboratory and healthcare relocation organization, The Coats Group out of Houston, has been retained to plan and manage the relocation to STRF. On March 2 and 3 the Coats Group visited every relocating lab with the responsible principal investigator to make an assessment of the scope of the project.

Coats group will return on March 15 and 16 for additional meetings. A key meeting for all STRF program leaders, PIs, and support organizations will take place at *10 A.M. on March 15 in Classroom 108/110 AAB, Academic Administration Building, Long Campus.* Please mark your calendars. PIs unavailable should designate a representative.

**STTM to relocate to STRF**

South Texas Technology Management, the joint technology transfer and intellectual property office for UTHSCSA, UTSA, UT Brownsville and UT PanAm will be relocating to the STRF from its off-campus offices at Magic Drive. STTM will be located on the third floor with IIMS.

**Construction Progress**

In the tunnel and vivarium wall rails and corner guards are being installed. In the first floor lobby area stairways are being framed, restroom floors tiled, and lobby storefront installed. On the second floor at grids 14-24 casework is being installed. At grids 18-33 ceilings and floors are being installed, walls are being roughed in and furred. On the third floor final painting, and testing and balance are taking place to be followed by placement of ceiling tile. Outside, the plaza is being prepared for paving and landscaping and the east end of the building will be closed this week. There are 280-320 workers on the site.

**Parking at STRF**

Chief Michael Parks and Captain Michael Bleier met with the STRF project team on February 15th to present the parking plan for the building. Please refer to the drawings "STRF Parking Plan" posted on our web pages:

<http://research.uthscsa.edu/STRF/drawing.shtml>

The area marked Lot 19A is currently occupied by construction trailers and will be turned into a parking lot at the end of the project. The green highlighted area to the west of the GCCRI is slated for future parking.

Zone 1 covered, reserved, parking for STRF (orange highlighting) will be available in the CTRC Garage C, the MARC Garage D, and the so-called Photovoltaic Carport in Lot 23. Zone 1 non-reserved parking (orange highlighting) will also be available on the roof of Garage C and of Garage D.

Zone 2 reserved and non-reserved parking (grey highlighting) will be available in Lot 19. Non-reserved Zone 2, and 3 (red highlighting), space will be available in Lots 19, 19A, and 20. Additional Zone 3 places will be available in Lots 21. Zone 4 non-reserved spaces will be available in Lot 21.

The monthly rates for parking at STRF will be the same as on the Long Campus and are appended to the parking map referenced above.

Captain Bleier said his office would do its best to transfer current reserved parking places from main campus to equivalent STRF slots while maintaining seniority. However he felt that there would be ample availability of the different types of parking. Lists of relocating staff will be sent to Captain Bleier to facilitate this process.

Investigators will not be able to maintain reserved parking at two locations without paying for two places. Those needing to move frequently between STRF and the Long campus are advised to make STRF their home parking location and to park in unreserved space at the Long campus consistent with their parking pass zone.

### **Preparing to Move Your Lab**

Be sure to dispose of obsolete and unused equipment well in advance of your lab move. Obsolete equipment will cost money to move and will take up space in your new lab.

To remove property from inventory, the department chair, director or

administrator should submit a *Property Deletion Request* to the Property Control Office at [Property Control-Admin@uthscsa.edu](mailto:PropertyControl-Admin@uthscsa.edu). Upon approval by the property manager, warehouse personnel will pick up the items and hold them in the warehouse. These items will be transferred from the department inventory to the surplus furniture and property pool inventory until the property is transferred to another department or otherwise disposed of.

Prior to the removal of computers, hard disk drives, or any other property containing software or sensitive data such as patient health information (PHI) or social security numbers (SSN) an *Electronic Data Storage Device Disposal* form must be completed. Attach this form to the *Property Deletion Request* when submitting to the Property Control Office.



*STRF 16 Jan 2011: Note solar panels on roof.*

### **STRF Web Pages**

The web pages enable us to post large files that would be difficult to distribute by email. Please check from time to time for updated information:

<http://research.uthscsa.edu/STRF/>

Parking plans have been posted.

**STRF Operations Administration**

A Technical Director/Administrator will be hired to manage STRF building operations in collaboration with the STRF Executive Council. This position will be posted shortly. The Executive Council comprises the Vice President for Research and the STRF Program Leaders.

**STRF Relocation and Newsletter Information**

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